

Application for an ISBN-13 Converted File

ISBN Conversion for Large Lists -

Publishers: Looking to convert your entire ISBN-10 log book?

The ISBN Agency provides services to convert larger lists of ISBNs which will also include a report of the title information listed in Books In Print.

January 1, 2005 marks the book industry's "Sunrise" or start of the transition process to the 13-Digit ISBN. To assist you with the necessary changes this transition will bring, the ISBN agency and Bowker bring you a set of information resources, tools and services dedicated to making this transition as easy as possible. If you would like to convert one ISBN at a time, please access our free online converter at www.isbn.org If you require a list of your ISBNs to be converted, please read the instructions below and complete this application.

This form should be completed only by those publishers requiring the ISBN-13 converted list of their existing ISBN-10 log book. If you are a new publisher needing ISBNs, please visit our website at www.isbn.org to obtain an ISBN Publisher Prefix Application form and information.

To submit this application for the ISBN-13 Converted File, you have 2 options:

1. Print off the form, complete it and mail it to our address listed below:

R.R. Bowker (attention ISBN Agency)
630 Central Ave.
New Providence, N.J. 07974

2. Print off the form, complete it and fax it to 908-219-0188

Company/Publisher Name: _____

Street Address: _____

City: _____

State: _____

Zip Code: _____

Phone: _____ (eg. 000-456-7890)

Contact Person: _____

E-mail: _____

(Mandatory - the file will be sent to this e-mail address)

INSTRUCTIONS FOR REQUESTING THE ISBN-13 CONVERTED FILE:

Please supply the ISBN Publisher Prefix that you are requesting to be converted into the proper section listed below. Please note that there is different pricing for the different size prefixes.

Note: An ISBN has a total of 10 digits. An ISBN publisher prefix varies in size. Please refer to your ISBN log book that the ISBN Agency provided. The "0" or "1" that is listed in the first section of the ISBN, and the second group that follows, complete your ISBN publisher prefix. The ISBN Agency does not convert partial lists of ISBNs. If you have questions as to how many titles your ISBN publisher prefix provides, please e-mail isbnconversion@bowker.com and provide your ISBN publisher prefix. Next to each selection below is a sample ISBN publisher prefix. Please compare the amount of digits in the sample to your ISBNs when trying to pick the appropriate selection.

Please provide your ISBN publisher prefix in the proper section provided below

ISBN Publisher Prefix with 10 ISBNs: _____ - _____
(ex. 0-1234567) **\$150**

ISBN Publisher Prefix with 100 ISBNs: _____ - _____
(ex. 0-123456) **\$200**

ISBN Publisher Prefix with 1000 ISBNs: _____ - _____
(ex. 0-12345) **\$250**

ISBN Publisher Prefix with 10,000 ISBNs: _____ - _____
(0-1234) **\$375**

ISBN Publisher Prefix with 100,000 ISBNs: _____ - _____
(0-123) **\$500**

PAYMENT INFORMATION:

SPECIAL PROCESSING FEES (in addition to the conversion fees listed above):

If you are requesting Express processing, please add the required surcharge (24-hour turnaround) **\$75**

If you are requesting Priority processing, please add the required surcharge (48-hour turnaround) **\$50**

If you are not requesting our accelerated processing services, the regular turnaround will be 10 business days.

CREDIT CARD INFORMATION:

Card Holder Name: _____

Credit Card Type:

Master Card _____ American Express _____ Visa _____ Discover _____

Credit Card Number: _____

Expiration Date: _____

TOTAL CONVERSION FEE:

Conversion Fee: \$ _____

Processing Surcharge: \$ _____ (if you are requesting Express or Priority processing, please add the required amount)

Total Amount to be Charged \$ _____

CONVERSION PROCESSING: Your conversion list will only be e-mailed to you. Please provide the e-mail address below for delivery.

Contact Email: _____

Bowker's EAN-13 Bar Code Service

Bowker would like to introduce you to our new EAN Bar Code Service. As the U.S. ISBN Agency, we have assigned an ISBN Publisher Prefix to your publishing company. Publishers who wish to have their ISBNs translated into worldwide compatible bar codes can now make their request directly online at: http://www.isbn.org/standards/ONLINE_BAR_CODE_APPLICATION.htm

E-mail is the primary communication tool that Bowker utilizes to keep you and other registered users up-to-date about product and service innovations. These communications may also spotlight special incentives that we hope will motivate you to consider trying something new at Bowker. Please let us know if you'd prefer that these e-mails not continue by [clicking here](#).

R.R. Bowker 630 Central Ave. New Providence, NJ 07974
1-800-526-9537, Press option 1 for the U.S. ISBN Agency